

DIRECTORATE OF TREASURIES AND INSPECTION  
ODISHA, BHUBANESWAR

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Comp-I-66/18 - 11731 /DTI, Dt. 10/10/18

To

All Treasury Officers  
District/Special/Sub-Treasuries

**Sub: Preparedness to meet exigencies in view of the cyclonic warning.**

Madam/Sir,

As you are aware, a severe cyclone is approaching the South-Eastern Coast of Odisha. It is expected to touch the coast on 11<sup>th</sup> October, 2018. Warning of heavy rain and cyclonic storm has been issued. Under the circumstances, all Treasury Officers are requested to remain alert to meet any exigencies. Treasuries being the source for drawal of fund to meet emergency expenses are required to remain in readiness and ensure that there is no disruption in the payment process. A set of guideline is enclosed for kind reference of all Treasuries. They are required to adhere to the guideline and avoid dislocation and disruption in the normal business. Treasuries will also extend Helpdesk support to the DDOs whose offices may be affected due to the incoming cyclonic storm.

Yours faithfully,

Director

Memo No. 11732 /DTI, Date 10/10/2018

Copy forwarded to the Joint Secretary to Government in Finance Department (Treasury Branch), Odisha, Bhubaneswar for kind information. He is requested to move to the Energy Department for issuing necessary instruction to all the DISCOMS for early restoration of power connectivity in the Treasury in case of disruption due to cyclone.

Joint Director

### PREPARATION TO MEET THE EXIGENCIES IN CASE OF NATURAL CALAMITY

1. Adequate fuel, at least for 7(seven) days should be maintained by the office.
2. All Treasuries are instructed to keep their Gensets in readiness.
3. Processing of relief expenditure to be given top priority.
4. Engineers deployed at various District Treasuries must remain stationed at their respective locations and may visit nearby Treasuries in case of requirement.
5. Monitoring from the central location by the hardware engineers, especially the affected districts will be made on priority to ensure connectivity.
6. The System Analyst must remain in touch with the BSNL officials to ensure the connectivity of lease line.
7. In case of disruption in the lease-MPLS connectivity, Treasuries may use the internet platform through the Cyber Treasury mode.
8. Treasury Officers are required to keep the dongle and data card in readiness.
9. Due care to be taken to ensure safety of the IT Assets in the Treasuries and are required to be switched off while leaving office.
10. District Treasury Officers are requested to be in touch with the Collector of the District to attend to the requirement of relief and emergency payments.
11. Bill presented by the District Collector as per provisions of Treasury Rule-26 may be processed in IFMS without allotment checking as "Other Non-Budgeted: Bill Type -60".
12. All the technical support providers to IFMS namely: TCS, Wipro & BSNL are instructed to ensure the presence of their officials to avoid any disruption in the payment process.
13. **Contact Officers in DTI:**

Sl. No.	Name	Designation	Mobile Number
1.	Siddhartha Das	Joint Director	9437493344
2.	Pranati Chhotray	Joint Director	9438671831
3.	Nishikanta Mishra	Asst. Director	9437285190
4.	D.R. Choudhury	Asst. Director	9178741099
5.	Jay Kumar Hanaga	Additional Cyber Treasury Officer	9437096327
6.	Saroj Satpathy	Accounts Officer	9437230382