

PENSION FORM - G

[See Executive Instruction Para 8(2)(a)]

(Forwarding of Pension Papers of the retiring Government/Aided/ULB Employee to the Office of the Controller of Accounts, Odisha)

GOVERNMENT OF ODISHA _____ Department

To

**The Controller of Accounts, Odisha
Bhubaneswar.**

Sub: - Forwarding of Pension Papers.

Sir/Madam,

I am directed to forward herewith the pension papers of _____, Designation _____ working in this Department/Office for necessary authorization for drawl of pension/commuted value of pension/gratuity as per the suggestion given in Pension Form-F and outstanding Government dues are to be recovered from the retirement Gratuity and pending assessment of any other outstanding Government dues as suggested may be withheld till final decision in this regard.

The fact of authorization of pensionary benefits has to be intimated to this Office/Department.

Yours faithfully,

Signature of the Pension Sanctioning Authority with Designation.

Details of Enclosures:-

- i. Pension Form-E.
- ii. Pension Form-F.
- iii. Pension Form-D
- iv. Nomination Form in Pension Form-C.
- v. Specimen Signature, Personal Identification Mark & three copies of Passport size Joint/Single Photograph of the retiring Government/Aided/ULB Servant duly attested by Sanctioning Authority/Head of Office.
- vi. Original Service Book.
- vii. Original Medical Certificate (in case of invalid pension).

Memo No _____

Date: _____

Copy forwarded to Sri/Smt/Kumari _____

At _____

P.O. _____, Dist. _____

,Pin _____

for information and necessary action.

Signature of the Pension Sanctioning Authority with Designation.

Memo No. _____

Date: _____

Copy forwarded to the Head of Office for information and necessary action with reference to his office letter No _____ Dated _____.

Signature of the Pension Sanctioning Authority with Designation.